



PORTABLE FIELD PRODUCTION EQUIPMENT APPLICATION

Program Title _____

Name: _____

Address: _____

City: _____ Zip: _____

Phone #: _____ Cell #: _____

E-mail: _____

Equipment Description

Accessories

Applicant agrees to pick up equipment on: (Date) _____ (Time) _____

Applicant agrees to return equipment by: (Date) _____ (Time) _____

Applicant assumes full responsibility for the proper care of Charter Communications access equipment which may only be used for the production of access programming. I understand that this application must be submitted at least seven (7) days prior to requested portable field production equipment sign out date. Damage to equipment may result in loss of access use privileges. Applicant assumes financial responsibility for the repair or replacement of equipment damaged while in the care and custody of Applicant in accordance with Charter Communications Access Rules and Access User Agreement.

Applicant's Signature: _____ Date: _____

Date requested for equipment pick up: _____

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For Internal Use Only

Approved by: _____

Date processed: _____